

## **REGULATIONS**

### **on granting scholarships and other forms of material support**

#### **Legal basis:**

- Law of National Education no. 1/2011 published in the Official Gazette of Romania no. 18 of 10 January 2011;
- Institutional Contract of Transilvania University of Braşov concluded with MEN;
- Law no. 263/2010 regarding the unitary system of public pensions published in the Official Gazette of Romania no. 852 of 20 December 2010;
- The Second Book on Family in the New Civil Code;
- Order of MEN no. 3392/2017 on the establishment of the general Criteria for granting scholarships and other forms of material support to the students and trainees of the state full-time higher education;
- Order of MEN no. 4104/2017 on the amendment of the Appendix to the Order of the Minister of National Education no. 3392/2017 regarding the establishment of the general Criteria for granting scholarships and other forms of material support to the students and trainees of the state full-time higher education;
- Order of MEN no. 4366/2017 on the amendment of the Appendix to the Order of the Minister of National Education no. 3392/2017 regarding the establishment of the general Criteria for granting scholarships and other forms of material support to the students and trainees of the state full-time higher education.

**Art. 1** The State awards prizes, scholarships, places in camps and other such incentives to the students with university performances, as well as with outstanding results in their education and professional training, or in cultural and sporting activities (Law 1/2011, art. 12, par. 3).

**Art. 2** The age, sex, religion, race, nationality, citizenship, sexual orientation, political affiliation of the student or of his/her family, his/her belonging to legally established organizations or to organizations the activity of which is compliant with the applicable European legislation, the number of years spent in other educational institutions, the studies made abroad, as well as the access to scholarships from other sources do not constitute criteria for granting scholarships from state budget funds.

**Art. 3** The students of Transilvania University of Braşov may benefit from scholarship, based on a contract concluded with various economic units, as well as from loans granted by banks, without affecting the student's right to receive another category of scholarship from the state budget. The way of concluding the contracts between students and economic agents, as well as the conditions for granting the scholarships related to the study contracts and the study loans granted by banks is settled between the two parties – students and economic agents or banks. The liability for fulfilling the contractual conditions rests with every student who has concluded such a contract.



**Art. 4** Transilvania University of Braşov may grant, under the law, to the students of the full-time bachelor's, master's and/or doctoral degree study programmes, in specially mentioned cases, the following categories of scholarships:

- A. Scholarships for stimulating the academic performance:
  - Scientific performance scholarships;
  - merit scholarships;
- B. Scholarships for the financial support of the students with low incomes:
  - social scholarships;
  - occasional social scholarships;
- C. Special scholarships:
  - for outstanding cultural-artistic performances;
  - for outstanding sports performances;
  - for involvement in extracurricular and volunteering activities;
  - for the student members in residence-hall committees;
  - *STUDENT – STAR* scholarships;
  - "We develop the University" scholarships
  - "Be Central!" scholarships.
- D. Scholarships for academic and post-academic study stages in the country and abroad (also granted to the doctoral and post-doctoral students or to the trainees of the post-academic programmes), as the case may be;
- E. Scholarships granted from the University's own incomes, if applicable:
  - *STUDENT - CAMPUS* internship scholarships;
  - "Transilvania Academica Scholarship";
  - "St. Joseph's House" scholarships;
  - *TRANSILVANIA* excellence scholarship;
  - "Prize of the Year –Erasmus+ Mobility" scholarship;
  - "We develop the University" scholarships.
  - Be Central!" scholarships.
  - "Valedictorian" scholarships.

The Romanian students with permanent residence in Romania and the students who are citizens of the European Union Member States, of the European Economic Area States and of the Swiss Confederation, who meet the conditions laid down in these Regulations may benefit from the scholarships financed from the state budget stipulated at art. 4, letter A, B, C.

**Art. 5** The funds for the students' scholarships and social protection are allocated by MEN, through the institutional contract, depending on the number of students attending full-time education, without tuition fee (Law 1/2011, art. 223, par. 9). The University supplements the scholarship fund through its own extra-budgetary revenues (Law 1/2011, art. 223, par. 11). These additional amounts are annually approved by the University Senate, at the proposal of the Executive Board. The additional amounts from the University's own extra-budgetary revenues cover at least the amount of scholarships granted from the University's own revenues regulated by art. 4, letter E.

**Art. 6** The funds for granting scholarships from the state budget are distributed as follows:

- at University level, to the scholarships for undergraduate and graduate study degrees in the country and abroad, "We develop the University" scholarships, to the *STUDENT - STAR* scholarships and the special scholarships for the student members in residence-hall committees;
- at faculty level, to the scholarships for stimulating the academic performance, other special scholarships and social scholarships.





The University Scholarship Commission allocates the scholarship fund to the faculties, in proportion to the number of students at full-time education. The amounts of money remaining ungranted as scholarships at the level of one faculty shall be redistributed by the University Scholarship Commission to other faculties. The funds allocated to the faculties for the Scholarships for stimulating the academic performance shall be distributed according to study programmes and study years, in proportion to the number of students; the liability for distributing the funds according to study programmes and study years rests with the Faculty Scholarship Commission.

**Art. 7** The scholarship fund is distributed as follows:

- 2% to *STUDENT - STAR* scholarships and the special scholarships for the student members in Residence-hall Committees;
- 1 - 6 % to the scholarships for undergraduate and graduate study degrees in the country and abroad;
- 62 - 67 % to the scholarships for stimulating the academic performance and other special scholarships. If the fund is not fully used, it is redistributed to the social scholarships granted by the Faculty Scholarship Commission;
- 30 - 35 % to the social scholarships. If the social scholarship fund is not fully used by one or several faculties, it is redistributed by the University Scholarship Commission to the other faculties for granting social scholarships. The amounts remaining after covering all eligible applications are redistributed by the University Scholarship Commission for granting performance or merit scholarships.

\*the amount of money remaining unspent in the scholarship category for undergraduate and postgraduate studies in the country and abroad can be allocated to other scholarship categories.

The University decides on the source of funding for *We develop the University, Be Central!* scholarships, respectively its own revenues or funds from the state budget, as the case may be.

**Art. 8** The amount of the scholarships is annually approved by the University Senate, at the proposal of the faculties and with the endorsement of the Executive Board. The amount of the performance scholarship is higher than the amount of the merit scholarship. The amount of the merit scholarship is higher than the amount of the social scholarship. The minimal amount of the social scholarship is annually proposed by the National Council for Higher Education Funding (CNFIS), taking into account the fact that they must cover the minimal board and lodging expenses (Law 1/2011, Art. 223, par.10). In the case of Transilvania University, this minimal amount refers to the monthly board and lodging expenses for a budgeted student. The quantum of *TRANSILVANIA* excellence scholarship is at least twice higher than the monthly value of the performance scholarship. The quantum of the *STUDENT - CAMPUS* internship scholarships is established, on a case-to-case basis, by the Executive Board.

**Art. 9** A student may not receive simultaneously two types of scholarships of the same category, but s/he has the right to opt for the one with a higher value or granted for a longer period of time. By exception, the students who benefit from social scholarship may receive any other type of scholarship stipulated in these Regulations. The students who have the right to receive both performance scholarship and merit scholarship must opt for one thereof and may choose the one with a higher value or which is granted for a longer period of time. The scholarships granted from the University's own funds, such as *TRANSILVANIA* excellence scholarship, *STUDENT - CAMPUS* internship scholarship and Prize of the Year – Erasmus+ Mobility scholarship and the Valedictorian Scholarship may be cumulated with the other categories of scholarships.

**Art. 10** The scholarships for scientific performance, for merit, the social scholarships, the scholarships for outstanding cultural-artistic and sports performances shall be granted to the students also during the periods when they are abroad for study, based on the agreements concluded by the University with its





partner universities, with or without material support from Transilvania University of Braşov. The scholarship granting is approved, in this case, by the Faculty Scholarship Commission. For the student beneficiaries of mobility exchanges within Erasmus+ programme, the scholarship granting procedure abides by the *Regulations for the recognition of students' Erasmus+ studies and practical stages*.

**Art. 11** The scholarships, regardless of their category, are granted to students throughout the academic year. For the students in the last study year (bachelor's and master's) the scholarships (regardless of their category) are granted until the end of the first session scheduled for the completion of the studies.

**Art. 12** The scholarship shall be paid by bank transfer monthly, on the date set by Transilvania University of Braşov. The exceptions will be nominally approved by the University's Executive Board.

**Art. 13** If the student gives up his/her studies and withdraws for one semester of the academic year, the payment of the scholarship shall cease as of the date of registration of the withdrawal application at the faculty secretariat.

**Art. 14.** The students may avail themselves of any type of scholarship from the state budget funds for a single bachelor's programme, for a single master's programme, except for the scholarships for extra- and post-graduate study degrees. In order to avoid granting scholarships for attendance of two study programmes concurrent, the scholarship shall be allocated by the faculty (study programme) in the higher-education institution which the student opts for, the one where the student has submitted the baccalaureate diploma in the original, based on application. The application shall be accompanied by a certificate issued by the other faculty / higher education institution where the student is enrolled, attesting that s/he is not a scholarship grantee at that faculty.

**Art. 15** A student may receive a scholarship for a period of time not exceeding the normal duration of studies within the bachelor's/master's degree programme s/he is attending, provided that his/her baccalaureate/bachelor's degree diploma is at the faculty, in the original. When establishing the maximum period of time for which the student can be granted the scholarship, the period in which s/he benefited from a scholarship in other bachelor's/master's degree programmes, as the case may be, shall also be taken into account. The application will be accompanied by a certificate issued by the faculty/higher-education institution, which attests to the period in which the student received a scholarship previously.

**Art. 16** The students who are professional athletes, the student members of artistic bands, as well as the students who benefitted from specialization scholarships abroad and who were approved the extension of the session may benefit from scholarships if, on the 30<sup>th</sup> of October in the current academic year, they fulfil the specific criteria established for the granting of scholarships. Furthermore, the students who fall within the above-mentioned categories and who received approval to take their exams beyond the winter session, may avail themselves of scholarships during the second semester of the academic year, if they fulfil the specific criteria for the granting thereof on the 30<sup>th</sup> of March in the current academic year. The scholarships are granted starting from the month following the date of passing the last scheduled exam.

**Art. 17** The students under extension of the tuition time may not receive scholarship in the repeated year. The scholarship-receiving students who, for medical reasons, had their tuition extended (medical repeat), having been unable to attend the courses for at least 60 days in the previous academic year, may receive scholarship based on the results obtained in the study year promoted before the one they repeat for medical reasons and, respectively, based on the net income per family member, as regards the social-assistance scholarship, but no longer than the normal tuition duration.





**Art. 18** The students who benefited from medical interruption of the studies, are entitled to scholarship in the year they resume their activity if they were scholarship grantees at the time of interrupting their studies. The credited students are entitled to scholarship in the semester subsequent to the promotion of the credited exams, programmed according to the curriculum, provided that the provisions of these Regulations are fulfilled.

**Art. 19** The credits, respectively the grades obtained in the elective courses are not taken into account when calculating the credit points, respectively the average for granting the scholarship, but they may be used for ranking tied numbers of value points.

**Art. 20** The methodology for granting academic performance scholarships, special scholarships, scholarships for undergraduate and graduate study degrees in the country and abroad, social scholarships and scholarships granted from the University's own revenues is stipulated in Appendix 1.

**Art. 21** The documents on the basis of which the scholarships were granted are deposited and kept in the University Archives for a minimum period of five years. The University Scholarship Commission and the University Archive Officer are responsible for this.

**Art. 22** The scholarships may be temporarily or permanently withdrawn by the Faculty Councils, for serious deviations from the university discipline norms, based on the criteria established by every faculty.

**Art. 23** The students may contest in writing the decision not to be granted the scholarship or to have it withdrawn, within 2 working days from its display on the notice board and the faculty website. The appeals are solved by the Faculty Scholarship Commission, within 3 working days from their submission. The students dissatisfied with the settlement of the appeal by the Faculty Scholarship Commission may solicit reconsideration of their request by the University Scholarship Commission, by registering a reasoned solicitation in this regard, within 3 days from the display of the results at the faculty. The faculty shall immediately transmit to the University Scholarship Commission the solicitation and file containing the contestation and the documents submitted by the student. The University Scholarship Commission shall solve the application within 5 days from its registration and shall communicate the resolution to the faculty.

**Art. 24** Transilvania University of Braşov may give full or partial study grants to the tuition fee-paying students, within the maximal amount of the tuition fee. These grants are given in the order of the students' value hierarchization. The grants are given annually for every study programme and they represent maximum 5% of the grants financed from the state budget for that study programme and study year. The faculty councils make the grant proposals within 15 working days from the beginning of the academic year. The proposals of the faculties are centralised at the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are submitted to the Executive Board for analysis and approval.

**Art. 25** As a form of material support, Transilvania University of Braşov may grant the students accommodated in residence halls and who have a difficult economic family situation (the monthly income per family member lower than a value set at the beginning of every academic year by the Council for Student Social Problems) a discount/exemption from the payment of the residence-hall fee. The applications, endorsed by the faculty secretariat and supported by documentary evidence, shall be submitted to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment, within maximum 4 weeks from the beginning date of the academic year. The applications submitted after this deadline, regardless of the social situation concerned, shall not be admitted. The student residence-hall committees and the Administration of Residence Halls shall analyse each application





separately and submit these cases for discussion to the Council for Student Social Problems. The final list of beneficiaries shall be approved by the Executive Board. The discounts/exemptions from the payment of the residence-hall fee only apply during the academic year they are granted for.

**Art. 26** Also as a form of material support, for the students who represent special social cases (students from foster homes, students who are orphans of both parents or the ones from family placement, etc.) Transilvania University of Braşov may grant, free of charge, monthly accommodation and one meal per day, at the student canteens, within an amount up to 15 lei/day. The Council for Student Social Problems (Co-STUDENT) will analyse every case separately and will decide in relation to the students who need such support. In this regard, the Co-STUDENT proposal will be submitted to the Executive Board and approved by the University Senate.

**Art. 27** The social aid granted by Transilvania University of Braşov for accommodation and/or meal to the students entitled to receive them (discounts/exemptions from board and lodging fees) may be conditioned by the University management on the concerned students' involvement in various administrative activities of the campus, according to the needs. The activities will target the surveillance of the utility consumption, operation of facilities, cleaning (including the cleaning of green spaces), the organization of university events and conferences, the Companies' Podium, activities specific to the residence halls and canteens, etc. The students' organization and coordination in this respect will be achieved by the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment together with the General Administrative Department.

**Art. 28** With a view to granting the scholarships (except for *STUDENT – CAMPUS* internship scholarships, Transilvania Academica Scholarship and Prize of the Year – Erasmus+ Mobility scholarship), the University Commission for Scholarships and Other Forms of Material Support shall be set up, at the proposal of the Executive Board. This Commission includes the Vice-Rector for Students and Liaison with the Economic and Socio-cultural Environment, The University Chief Secretary, the Economic Director, several representatives of the students and of the University Legal Department. The secretary of the Commission is the secretary of the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment.

**Art. 29** Duties and competencies of the University Scholarship Commission:

- it submits for endorsement, to the Executive Board, with a view to being approved by the Senate, the value of the university scholarship fund, at the beginning of each semester;
- it submits for endorsement, to the Executive Board, with a view to being approved by the Senate, the amount of the scholarships, per categories, at the beginning of every academic year;
- it distributes the scholarship fund to the faculties;
- it redistributes to the faculties the amounts remained ungranted at the level of some faculties;
- it approves the lists with student scholarship beneficiaries, by categories;
- it solves the appeals for *TRANSILVANIA* performance and excellence scholarships.

**Art. 30** At the level of every faculty, the Faculty Scholarship Commission is set up with the approval of the Faculty Council. This Commission includes the Vice-Dean for Students, the Faculty's Chief Secretary and at least two student representatives, out of which at least one is a member of the University Senate or of the Faculty Council. The Commission may propose complementary criteria for granting the scholarships in case of equality of the value points, in compliance with the legal framework of these Regulations. These criteria are approved by the Faculty Council and are displayed on the faculty's notice board and/or site.

**Art. 31** Duties and competencies of the Faculty Scholarship Commission:



- it elaborates the complementary criteria for granting the scholarships and submits them for approval to the Faculty Council;
- it distributes the scholarship fund of the faculty per study programmes and study years;
- it establishes, at the beginning of every semester, the number of scholarships that may be granted, by category of scholarships, according to the decisions of the University Senate;
- it verifies the supporting documents on the basis of which the scholarships are granted;
- it makes the lists with student scholarship grantees, by categories of scholarships;
- it displays the information on the scholarship fund distribution results by study programmes and study years (with the addition of the rationale) including on the website of the faculty;
- it displays the lists with student scholarship grantees, including on the website of the faculty;
- it archives the documents on the basis of which the scholarships are granted;
- it is responsible for the compliance with the Regulations on awarding scholarships and other forms of support;
- it is responsible for the way in which the scholarships are granted within the faculty;
- it solves the appeals at faculty level.

**Art. 32** The meetings of the Faculty Scholarship Commissions, respectively the University Scholarship Commission are statutory in the presence of at least 2/3 of the total number of members. Decisions shall be taken by simple majority vote of the members present.

These Regulations were approved in the meeting of Transilvania University Senate of Braşov on 15.09.2021, and revised in the meeting of Transilvania University Senate of Braşov on 22.12.2021.

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President of Transilvania University Senate of Braşov





## A. SCHOLARSHIPS FOR STIMULATING ACADEMIC PERFORMANCE

The scholarships for stimulating academic performance, granted from state budget funds, may be scientific performance scholarships and merit scholarships.

- The scientific performance scholarships are granted to the students who obtained outstanding scientific performances.
- The merit scholarships are granted to the students who have outstanding learning results, respectively who have the highest averages in the same academic year of a study programme.

### 1. SCIENTIFIC PERFORMANCE SCHOLARSHIPS

**1.1** The scientific performance scholarships may be granted starting with the second year of studies, for the entire academic year, from the date of the competition-based granting, at the level of the higher education institution. The scientific performance scholarships are granted considering the cumulative score, provided that at least one criterion from point 1 – Appendix 2 is met.

**1.2** The criteria for granting the scientific performance scholarships to the students of Transilvania University of Braşov are established by criteria approved by the Executive Board of Transilvania University of Braşov, stipulated in Appendix 2 of these Regulations.

**1.3** The scientific performance scholarships are granted according to the decision of the Faculty Scholarship Commission. The minimum average for a file to be submitted is 9.50. The average obtained in the previous academic year shall be considered.

**1.4** For each criterion specified in Appendix 2, a number of points are given. In order for a student's file to be eligible for the competition, it needs to accumulate a minimum of 75 points. The scientific performance scholarships are granted to the students in the descending order of the achieved points, within the limit of the allocated funds.

**1.5** With a view to obtaining the scientific performance scholarship, the students will prepare a file in which they will present the obtained results (diplomas, copies of patents, a copy of their paper, etc.). Only the activity/results of the academic year prior to applying for the scholarship will be taken into account. If the candidate benefitted from the scientific performance scholarship in the previous years as well, only the activities carried out by the candidate since the last granting of this type of scholarship will be taken into account. The file for obtaining the scientific performance scholarships will be submitted to the secretariat of the faculty where the student applied for the scholarship. The deadline for submitting the files to the faculty secretariat will be established and communicated to the students at the beginning of every academic year (by display on the notice board of the faculty and on its website).

**1.6** All files submitted to the faculty secretariat will be analysed by the Scholarship Commission of that faculty. The Faculty Scholarship Commission will display the result of the file analysis on the faculty's notice board and website. The appeals will be addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and will be submitted to the University Registrar within 48 hours since the display of the Decision of the Faculty Scholarship Commission on the faculty's notice board and website. The appeals will be solved within 7 working days since the expiry of the period for submitting the appeals, by the University Scholarship Commission, the result of the appeals being communicated to the Scholarship Commission where the contesting student comes from.





## 2. MERIT SCHOLARSHIPS

2.1 The merit scholarships may be integral or partial. The integral merit scholarships are assigned, at the beginning of each academic semester (except for the 1<sup>st</sup> year, 1<sup>st</sup> semester of study), to the integralist students of the bachelor's and master's study programmes (who passed all the exams in the previous sessions), in descending order of the averages (averages pondered with the number of credits related to the disciplines) obtained in the previous semester (with a view to assessing the scholarship conditions for the second semester) /previous year (with a view to assessing the scholarship conditions for the first semester) until the number of merit scholarships established for that faculty is covered. The Faculty Councils may impose a minimum average threshold up to which the merit scholarship can be granted.

2.2 The period for granting the merit scholarships is 6 months: for the first semester of the academic year from October to March, and for the second semester from April to September.

2.3 For the 1<sup>st</sup>-year students (undergraduate and graduate), in the first semester, the merit scholarships are partial and granted as follows:

- to the Olympiad-winning students, enrolled without entrance examination;
- to the other students enrolled by means of an entrance examination, in descending order of the admission averages, within the limit of the available funds established by the University Scholarship Commission; these partial scholarships amount to 70% of the value of the full merit scholarship. The Faculty Councils may impose a minimum threshold for the average grade up to which the partial merit scholarship may be granted.

2.4 For the students who, during the winter exam session, were on medical/ maternity leave, the merit scholarships shall be reviewed according to the results of the exams, colloquia, assessments, projects scheduled outside the medical leave. The conditions of the average grade are established in proportion to the results in these exams/colloquia.

2.5 The awarded merit scholarships shall be maintained throughout the academic year for the students who did not had the opportunity to take the scheduled exams due to hospitalisation or medical leave for the entire duration of the session or at least 60 days before its start.





## B. SCHOLARSHIPS FOR THE FINANCIAL SUPPORT OF THE STUDENTS WITH LOW INCOMES

The scholarships for the financial support of the students with low incomes are social scholarships and occasional social scholarships. The social scholarships have the role of ensuring minimum conditions of subsistence for the students from disadvantaged socio-economic environments, from disadvantaged families or the ones for whom the placement was imposed as a protection measure, with a view to completing the university study programmes they are enrolled in. These are granted from State budget funds, based on an application, depending on the socio-economic situation of the student's family and on the specific criteria established by these Regulations. When granting social scholarships, no academic criteria are envisaged, except for those mentioned in art.17 of these Regulations.

### 3. SOCIAL SCHOLARSHIPS

3.1 The social scholarships are granted within the limit of the allocated funds, to the following categories of students:

- a. to the students orphaned of one or both parents, to the ones from foster homes, family placement and who do not earn incomes above the ceiling for granting of the social scholarship;
- b. to the students who are TB patients, who are in the records of the medical units, who suffer from diabetes, malignant diseases, severe malabsorption syndromes, chronic renal failure, asthma, epilepsy, congenital heart disease, chronic hepatitis, glaucoma, severe myopia, immunological diseases, rare diseases, autism spectrum disorders, haematological diseases (haemophilia, thalassemia, etc.), deafness, cystic fibrosis, those infected with HIV or AIDS patients, those with locomotor disability, ankylosing spondylitis or joint rheumatism and any other chronic diseases or diseases that require long treatment);
- c. to the students whose family did not achieve an average net monthly income per family member higher than the minimum net basic salary on the economy, in the 3 months before the beginning of the semester / academic year.

The ranking of students for the award of social scholarships is done in the above order; and, within the same category, in the ascending order of the average net monthly income per family member.

3.2 The social scholarships are granted during the studies until the age of 35 years.

3.3 The average net monthly income of the student's family is established until the age of 26, by considering the incomes of the parents and children in their care, respectively of the family members in the care of the student (wife, children if applicable), taking into account:

- a) salary revenues and those assimilated thereto, according to the provisions of Law no. 227/2015 regarding the Fiscal Code, with subsequent amendments;
- b) pensions, including those for war invalids, orphans, widows / widowers, fixed amounts to care for the pensioners who fall within the 1<sup>st</sup> degree of invalidity, as well as pensions, regardless of whether they come from the state budget or the optional pension funds and regardless of their type, according to Law no. 263/2010 regarding the unitary system of public pensions, with subsequent amendments;
- c) revenues obtained from agricultural activities according to the provisions of Law no. 227/2015 regarding the Fiscal Code, with subsequent amendments;
- d) State allowances for children, according to Law no. 61/1993 regarding the State allowance for children, republished, with subsequent amendments;





- e) placement allowances in accordance with the republished Law no. 272/2004, with subsequent modifications, on the protection and promotion of the child's rights;
- f) incomes obtained from the medical leave for pregnancy confinement after birth, or indemnity for the temporary incapacity for work, in compliance with the legal provisions in force;
- g) the aids, indemnities and other forms of support for special purpose, granted from the state budget, the state social-insurance budget, the budgets of the special funds, the local budgets and other public funds, including those from the external non-reimbursable funds, as well as those of the same nature received from other persons, with the exception of allowances for the temporary incapacity of work, including allowances for maternal risk, maternity, child-raising and care of the sick child;
- h) the incomes earned from the capitalization of movable goods as waste delivered to collection centres for dismantling, as part of the national programmes financed from the state budget or from other public funds;
- i) the rights in money and in kind received by the military, the short-term military students and students of the educational units in the national defence sector, public order and national security and the civilians, as well as those of the officers and concentrated or mobilized soldiers;
- j) any income obtained from the economic activities by the authorized natural persons, the individual enterprises and the family enterprises, in the sense of the Government Emergency Ordinance no. 44/2008 regarding the conduct of economic activities by the authorized natural persons, the individual enterprises and the family enterprises, approved with modifications and completions by Law no. 182/2016;
- k) any income obtained from the liberal trades and from the exploitation of the intellectual property rights;
- l) dividends made in the last 12 calendar months. The monthly average is achieved by reporting them to 12.

**3.4 (a)** For the married student, the spouse being a student, both of them up to the age of 26, the income is calculated as follows:

1. If neither spouse has income, the average net monthly income is calculated as the arithmetic mean of the net average monthly income of the two families from which the two students come from;
2. If only one of the spouses has revenues, the net average monthly income is calculated as the arithmetic mean of the net income of the family member who earns revenues and the average net income of the family where the student who has no revenues, comes;
3. If both spouses have incomes, the net monthly average income is calculated as the arithmetic mean of the incomes of the two spouses.

(b) For the married student, up to the age of 26, the spouse not being a student, the income is calculated taking into account the revenues of the non-student spouse and those of the student spouse, when the latter makes income, or the income the spouse who is not a student and those of the family from which the student comes, when the latter does not earn any income.

**3.5** For students aged between 26 and 35 years, their net average monthly income will be calculated taking into account only their personal revenues and the people they care for, such as children, wife, etc., in accordance with the legal provisions in force.

**3.6** In order to be granted the social scholarships, the students must submit the following supporting documents based on which the classification is made in one of the types of scholarships offered:

- a) documents that prove the income of the student, respectively of his family. If neither parent has an income, they submit a declaration on their own responsibility in this regard, accompanied by the documents attesting to this;
- b) for the situations in which there are reasonable suspicions, the Faculty Scholarship Commission may require the student to present the legally issued social investigation report, which shows the exact situation of his family. The social investigation is compulsory if the student's parents work or reside abroad;
- c) copies of the death certificate (s) of the parent (s), if applicable;





d) certificate from a specialized doctor, other than the family doctor, to present the evolution and the clinical picture of the medical problem that the student suffers from and which falls under the provisions of art. 3.1, letter b, endorsed by the Student Dispensary.

3.7 The social scholarships are awarded annually to the students from the bachelor's and master's degree programmes. The students will submit to the secretariat of the faculty which they belong to a statement of revenues, accompanied by the documentary evidence of the incomes and the composition of the family concerned. The documents shall be submitted by the end of October of the current year and refer to the income obtained in July, August and September of the same year.

3.8 The statement of revenues is made by the applicant, on his own responsibility, under the sanction of the Criminal Code for false declarations. The net average income per family member is calculated as follows: the total net income obtained by the family members is accumulated over the three months, divided by three (the number of months) and then by the number of family members, including the dependents.

3.9 In the event of document falsification suspicions as regards the documents submitted for obtaining the social scholarship, the Faculty Scholarship Commission may notify the competent investigative bodies and will propose to the Faculty Council the sanctioning of the student, depending on the seriousness of the deed, and the return of the scholarship unduly received.

#### 4. OCCASIONAL SOCIAL SCHOLARSHIPS

4.1 Occasional social scholarships are granted on request, based on documentary evidence, regardless of whether the student still benefits from another category of scholarship.

4.2 The occasional social aid scholarship for clothing and footwear can be granted to students orphaned of one or both parents, respectively for whom the placement was arranged as a protective measure, to the socio-economically disadvantaged students, whose family did not achieve in the 3 months before the application for this type of scholarship, an average net monthly income per family member up to 75% of the national minimum wage at national level. This scholarship category can be granted to the same student twice during a university year (usually once per semester), at the student's request. The amount of this scholarship is equal to the monthly amount of the social scholarship.

4.3 The occasional maternity social aid scholarship can be granted to the student whose spouse does not earn any income or an income higher than the national minimum net basic salary and consists of a birth and birth-confinement scholarship and a scholarship for purchasing the new-born baby clothing. This scholarship is granted only once during the academic year for each child born during the studentship; the amount of the scholarship is equal to two monthly amounts of the social scholarship.

4.4 The scholarship for occasional social aid in case of death can be granted for the death of a member of the student's family. Family member means husband, wife, child. In the case of the death of the unmarried student, married to a spouse who does not earn any income, the scholarship is granted to the first-degree relatives / to the legal successor, only once during the academic year. The amount to be granted in case of death is determined by the Executive Board and is granted only for the death produced during studentship.

4.5 Occasional social scholarships are subject to approval by the Faculty Scholarship Commission, based on the following documents:

1. *for the occasional maternity social aid scholarship:*

- a. if the student requests the scholarship: application, birth certificate of the child, supporting documents related to income;





- b. if the student whose wife gave birth applies for the scholarship: application, a copy of the child's birth certificate, a copy of the marriage certificate and supporting documents related to the income;

2. *for the occasional social aid scholarship in case of death:*

- a. in the case of the death of a member of the student's family (spouse, child): application, copy of the death certificate, copy of the marriage certificate / copy of the birth certificate, as the case may be;
- b. in the case of the death of the unmarried student: application, copy of the death certificate, copy of the applicant's identity card and supporting documents of the degree of kinship with the deceased;

in the case of the death of the married student (s): application, copy of the death certificate, copy of the identity card of the applying spouse, copy of the marriage certificate, the applying spouse's statutory declaration that s/he is not earning any income.

4.5 By way of exception, for the second semester of the academic year 2019-2020, due to the current epidemiological situation, with a view to ensuring the continuity of the online activity, the documents for the occasional scholarships may be sent by email from the student's institutional account to the official email address of the faculty. The original documents shall be sent by post, as soon as this is possible. The deadline is 30 days after the cessation of any exceptional condition established by the state authorities in the current epidemiological context. If the original documents are not submitted by the deadline, the scholarship grantee shall fully refund the amount received.

### C. SPECIAL SCHOLARSHIPS

5.1 The special scholarships, granted from state budget funds, are granted to students who fall within at least one of the following cases:

- a. they achieved outstanding cultural - artistic performances;
- b. they achieved outstanding sports performance;
- c. they were involved in extracurricular and voluntary activities;
- d. they are student members of the Residence-hall committees;
- e. they are involved in teams that carry out continuous improvement activities at the university level;
- f. they participate in the competition of internal projects *We develop the University, Be Central!* and furthermore reach the objectives proposed by the project, after the completion of the project.
- g. they obtain the Valedictorian status in the bachelor's degree programme.

5.2 The special scholarships can be granted from the date of awarding by competition at the level of Transilvania University of Brasov (5.1 a, b, c), following the selection of the student members of in the Residence-Hall Committees (5.1 d) or following the selection of student members of the continuous improvement groups (5.1 e) or following the completion of the projects *We develop the University* and *Be Central!*(5.1 f).

5.3 The special scholarships are granted by decision of the Faculty Scholarship Commission, following the analysis of the file submitted by the candidate (for the scholarships stipulated in 5.1 a, b, c), respectively based on the written information received from the Residence-Hall Department for the scholarships stipulated in 5.1 d), or from one of the members of the Executive Board - Rector, Vice-Rectors, General-Administrative Director (5.1 e), or following the decision of the Commission to evaluate the results of the





projects *We Develop the University* and *Be Central!* (5.1 f). For the scholarships within the category e), proposals can also be made by the deans of the faculties, subject to the approval of the Executive Board.

**5.4** The criteria for granting special scholarships (5.1 a, b, c) to the students of Transilvania University of Brasov are approved by the Executive Board of Transilvania University of Brasov, as provided in Appendix 3 of these Regulations.

**5.5** For the scholarships specified in Article 5.1 (a, b, c) the minimum average for a file to be submitted for approval is 9.00. The average obtained in the academic year prior to the one in which the application is submitted will be taken into consideration.

**5.6** With regard to the special scholarships specified in Article 5.1 (a, b, c), for each criterion specified in Appendix 3, a number of points is awarded. In order for a student's file to be accepted for the competition, it is necessary for the student to accumulate a minimum of 75 points. These special scholarships are granted to the students in descending order of the points obtained, within the limit of the allocated funds.

**5.7** In order to obtain one of the special scholarships such as those specified in Article 5.1 (a, b, c), the students will submit a file in which they will present the obtained results (diplomas, programs of symposia / competitions, etc.). Only the activities / results related to the academic year prior to applying for the scholarship will be taken into account. If the candidate benefited from the special scholarship specified in article 5.1 (a, b, c) in the previous years, only the activities performed by the candidate since the last award of this type of scholarship will be taken into account. The file for obtaining the special scholarship is submitted to the secretariat of the faculty where the student requested the grant. The deadline for submitting the files to the faculty secretariat will be established and communicated to the students at the beginning of each academic year (by posting on the faculty's notice board and website).

**5.8** For the special scholarships specified in article 5.1 (a, b, c), all the files submitted to the faculty secretariat will be analysed by the scholarship committee of the respective faculty. The faculty scholarship committee will display the result of the file analysis at the faculty's notice board and on its website. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are submitted to the University Registrar within 2 working days from the posting of the Faculty Scholarship Commission's decision on the faculty notice board and on the faculty website. The appeals will be settled within maximum 7 working days from the expiry of the period for submitting the appeals, by the University Scholarship Commission. The result of the appeals is communicated to the Faculty Scholarship Commission of the faculty which the contesting student comes from.

**5.9** The special scholarships specified in Article 5.1 (d) will be awarded to students who are members of the Residence-hall Committees, selected in accordance with the Regulations on the Organization and Functioning of Residence Halls, as a reward for the activity carried out as Residence-hall Committee President / Vice-president.

**5.10** Special scholarships for student members of residence-hall committees may be received by the undergraduate (except for first year students) and graduate students, preferably who obtained all necessary credits in the previous academic year (on the 30<sup>th</sup> of September), who were selected for the position of residence-hall president or vice-president.

**5.11** If the student who receives the scholarship specified in article 5.1 (d) loses during the academic year the membership of the Residence-hall Committee, the scholarship shall be suspended from the date of dismissal.





**5.12** The special scholarships *STUDENT – STAR* (5.1 e) are granted to the student members of the groups that carry out continuous improvement activities at Transilvania University campus of Brasov. These groups are preferably formed in early academic year (not later than October 20), based on selection. The responsibility for the formation of the groups, for the selection of their members, for the formulation of the activities of continuous improvement and of the evaluation of the results of the activity of each member mainly rests with the members of the Executive Board (Rector, Vice-Rectors, General-Administrative Director). Proposals can also be made by the deans of the faculties with the approval of the Executive Board).

**5.13** Undergraduate and graduate students, preferably full-time students in the previous academic year (on September 30), may receive special scholarships *STUDENT – STAR*. At entering a competition for membership in a certain group, the school situation of the previous year may be a criterion of separation.

**5.14** If the student receiving the *STUDENT - STAR* scholarship does not carry out his group-specific activities, he loses his status as a member of the group and the scholarship is suspended from the date of dismissal. In certain situations (medical problems, failure to perform the assigned tasks, travels), for the members of the already formed groups, the *STUDENT-STAR* scholarships may be even temporarily suspended (but not longer than one month). If these situations persist longer than one month, the students concerned will be eliminated from that group.

**5.15** In the event of obtaining the status of member in a group that carries out continuous improvement activities on the campus during the academic year, the *STUDENT - STAR* scholarship can be granted starting the next month, within the limits of the available funds.

**5.16** The scholarships *We develop the University* can be awarded within the internal competitions of projects with the same name addressing the university students attending the bachelor, master and doctorate full-time study programmes.

**5.17** The projects aim to improve some processes and activities specific to the university, as follows:

- teaching processes;
- administrative processes;
- processes and activities specific to residence halls and canteens;
- processes and activities related to the library;
- the arrangement of indoor and outdoor spaces;
- communication and transfer of information to students, etc.

**5.18** The competition may take place in two variants:

- a. either open throughout the academic year, for which projects based on the students' ideas are submitted;
- b. or based on topics solicited by the University's management, based on a calendar announced in advance.

The maximum number of projects financed for each of the variants, the maximum budget for a project and the calendar of the competition are approved annually by the Executive Board.

Teams are eligible for the competition of their proposals have the following structure:

1. Description of the need for the project.
2. Goal and objectives of the project.
3. Advantages and added value.
4. Proposed activities and resources allocated. They will be mentioned, on a mandatory basis:
  - a. the Gantt chart, realized for a period of project development of maximum 5 consecutive months;





- b. description and justification of the budget and the expected purchases;
  - c. the structure of the project team (minimum 3 members, students) and the responsibilities of each member;
  - d. specific resources, where applicable.
5. Expected results (envisaged improvements).

**5.19** The evaluation of the project proposals is carried out by a team of experts from the university, approved by the Executive Board. The proposed projects for financing are presented to the Executive Board, by the proposing teams and approved within this forum.

The projects declared successful are financed by Transilvania University of Brasov, from its own revenues or from funds from the state budget, according to Art. 7 of the present Regulations.

For each project, maximum 1/3 of the requested amount is granted to the members of the project team, in the form of scholarships, called *We Develop the University*. These scholarships are granted only once, at the end of the project after the expenses have been declared eligible and the results have been validated by the Commission of Reception. At least 2/3 of the requested amount is destined to the project expenses, excluding the personnel expenses, the bookkeeping of expenses being made by the Office of Relations with the Economic Environment.

**5.20** *Be Central!* Scholarships can be awarded within internal project competitions of the same name, addressing university students from the bachelor's, master's and doctoral cycles, the form of full-time education. *Be Central!* Competition aims at involving the students at Transilvania University of Braşov in the approach to developing and optimizing the administrative, didactic and research processes and activities.

**5.21** The priorities of each competition, the maximum number of funded projects, the selection criteria and the details on the submission of applications are published on the university's website.

**5.22** The project proposals are assessed by a team of experts from the university, approved by the Executive Board. The winning projects are financed by Transilvania University of Braşov from its own revenues or from state budget funds, according to Art. 7 of these Regulations.

**5.23** A maximum of 30% of the total project budget is granted to the members of the project teams, in the form of scholarships, called *Be Central!* These scholarships are awarded only once, at the completion of the project, after the expenses have been declared eligible and the results have been validated. At least 2/3 of the total project budget is allocated to the expenses necessary for their implementation, excluding staff costs. Records of expenditure are made by the Office for Relations with the Economic Environment (BRME).

**5.24** The "Valedictorian" Scholarships are granted in a festive setting, in a single instalment, in the second half of June, to the students who are acknowledged as valedictorians by the Faculty Managements, upon graduation of the Bachelor's degree studies.





## **D. SCHOLARSHIPS FOR ACADEMIC AND POST-ACADEMIC STUDY STAGES IN THE COUNTRY AND ABROAD**

**6.1** The scholarships for academic and post-academic study stages are granted in order to support temporary mobility exchanges in universities and institutions in the country and abroad.

**6.2** The amount of these scholarships is established by the University Senate, at the proposal of the Executive Board. The University may supplement the scholarship fund from the state budget, for this category of scholarships, with funds from its own revenues, at the proposal of the Executive Board and with the approval of the Senate.

**6.3** The scholarships for academic and post-academic study stages can be granted based on competition, to the most performing students at all academic (bachelor's, master's, doctoral) study programmes, as well as to the course attendants of the post-academic study programmes. The competition is launched every academic year and scholarships are granted within the limits of the allocated funds. The competition usually unfolds in two stages, in October and in March. Its calendar, eligibility conditions, administrative and financial-accounting aspects are presented in specific instructions approved by the Executive Board. If the allocated funds have not been fully distributed, new proposals may be submitted during the academic year for all study cycles, including by the University's management.

**6.4** The candidates will submit the application file to the Vice-Rectorate for Students and Liaison with the Economic and Socio-Cultural Environment, or the Interdisciplinary Doctoral School, as the case may be. All files submitted will be analysed by the University Scholarship Commission. The University Scholarship Commission nominates the winners of the competition, the result being approved by the Executive Board. The competition results are displayed on the University's website. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-Cultural Environment and are filed at the University Registrar within 2 working days from the posting on the University's website of the Executive Board's Decision. The settlement of the appeals rests with the Executive Board, and the answer to the appeal will be displayed on the University's website within maximum 15 calendar days from the expiry of the period for filing the appeals.





## E. SCHOLARSHIPS GRANTED FROM THE UNIVERSITY'S OWN INCOMES

### 7. *STUDENT – CAMPUS* INTERNSHIP SCHOLARSHIPS

7.1 *STUDENT – CAMPUS* internship scholarship aims to offer UNITBV students, regardless of the study programme, the opportunity to carry out a series of activities for the University's benefit. Transilvania University, with the approval of the Executive Board, can grant students such scholarships, financed from its own incomes, at the proposal of a service / department / compartment, as the case may be, if applicable.

7.2 The service / department / compartment proposes the award of the *STUDENT-CAMPUS* internship scholarships, specifying: the number of scholarships, the specific activities, the period in which the activities will be carried out, the way of selecting the students, as well as the monthly amount of the scholarship, ranging between 400 and 800 RON. The proposal is analysed and approved by the Executive Board.

7.3 The student-selection competitions for *STUDENT – CAMPUS* internship scholarships are approved by the University's Executive Board and are organized by the services / departments / compartments in which the students will carry out their activity. Both the launch of competitions and their results will be announced on the University's website (Students / Competitions section) and on specific posters distributed in the campus.

7.4 Each selection competition will have a specific calendar (registration, required documents, dates of the competition and result display). For this type of competition, only complaints on the procedural defects are admitted. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are filed at the University Registrar within 48 hours from the posting on the University's website of the competition result. The settlement of appeals rests with the Executive Board, and the answer to the appeal will be displayed on the University's website within maximum 15 calendar days from the expiry of the period for filing the appeals.

7.5 The activities carried out by students within the internship scholarship programmes will be harmonized with the students' schedule, so that the specific activities do not overlap with the didactic ones. The minimum number of hours of activity within the *STUDENT – CAMPUS* programmes is 40 per month.

7.6 The service / department / compartment under which the internship activities are conducted will prepare a monthly activity report for each scholarship grantee. The respective structure may decide to discontinue the scholarship in case the student does not respect the activities undertaken.

### 8. "TRANSILVANIA ACADEMICA SCHOLARSHIP" (TAS)

8.1 Transilvania Academica Scholarship can be awarded based on competition to the best performing international students from countries that are not members of the EU or the EEA.

8.2 TAS scholarship is awarded annually throughout an undergraduate, graduate or doctoral study cycle for which the candidate is accepted at Transilvania University. Maintaining the scholarship-grantee status is conditional on passing all the current year's exams.

8.3 TAS scholarship includes: coverage of tuition fees (including the admission / final-examination fees); free accommodation in the University's residence-halls throughout the academic year (12 months), a monthly allowance for subsistence expenses (12 months, annually) in the amount established for each academic year by the Executive Board, and the reimbursement of expenses incurred by obtaining the residence permit





(consular fees and permit value). These expenses are reimbursed on the basis of an individual application, with the documentary evidence appended. Travel expenses are borne by the candidate.

**8.4** Upon request, TAS scholarship grantees can receive the amount corresponding to TAS scholarship in advance, in the amount necessary for producing the proof of the means of support required by the Romanian State in order to obtain the residence permit. If this amount exceeds the value of the scholarship for one study year and the student does not meet the conditions to qualify for the scholarship in the following year, (s)he shall return the amount corresponding to the scholarship for the following year. The conditions for granting TAS scholarship in advance, including the obligation to return it, are regulated by the University and assumed by the scholarship grantees, by signing the additional document to the tuition contract.

**8.5** The candidates fill in the application form and submit the file online on the website of Transilvania University of Brasov.

**8.6** The application file contains the following documents (in pdf format):

- curriculum vitae - which necessarily includes the candidate's special achievements;
- covering letter (maximum one page);
- three letters of recommendation to support the candidate's special achievements.

All documents must be in or translated into English. The absence of one of the documents entails the candidate's exclusion from the competition. Any application file submitted after the deadline is not accepted.

**8.7** The selection process considers the candidate's professional results, the quality of the covering letter, the quality of the CV, the letters of recommendation submitted.

**8.8** The candidates selected as beneficiaries of Transilvania Academica Scholarship programme will follow the admission procedure to academic studies in Romania, according to the regulations in force at the time of admission.

**8.9** The competition calendar, the number of TAS scholarships awarded and their amount, as well as the File Selection Committee are approved annually by the Executive Board.

## **9. "ST. JOSEPH'S HOUSE" SCHOLARSHIPS**

**9.1.** St. Joseph's House scholarships can be granted to students from "St. Joseph" Foster Home, enrolled in the bachelor's and master's degree programmes. The scholarship is revised annually based on the professional results obtained and is subject to the fulfilment of the previous year's exam-passing criteria.

**9.2** The value of the scholarship is 600 RON / month (10 months per year), to which the coverage of the study fees (including the admission / final-examination fees) and the free accommodation in the university residence-halls (including during the holidays) are added. The amount of the scholarship can be modified at the proposal of the Executive Board and with the approval of the Senate.

**9.3** The candidates submit the application file to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment. All files submitted will be analysed by the University Scholarship Commission. The University Scholarship Commission nominates the winners of the competition, and the result is approved by the Executive Board. The competition results are displayed on the University's website. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and filed at the University Registrar within 48 hours from the display of the Executive Board' Decision on the university website. The settlement of appeals is within the competence of the





Executive Board, and the answer to the appeal will be displayed on the University's website within maximum 15 calendar days from the expiry of the period for filing the appeals.

## **10. TRANSILVANIA EXCELLENCE SCHOLARSHIP**

**10.1** *TRANSILVANIA* Excellence Scholarship is awarded once in one academic year, in a single instalment, to the students from the bachelor's and master's programmes who completed all credits successfully, with outstanding extracurricular results at a national and international level obtained in the last 12 months. *TRANSILVANIA* scholarship of excellence is awarded by competition to the students with outstanding results in the scientific research or cultural-artistic activity, as well as to the students with sports performances.

**10.2** In order to obtain the excellence scholarship, the students will prepare a file in which they will present the obtained results (diplomas, copies after patents, etc.) according to appendix 4. The faculty scholarship committee evaluates the file and validates the score obtained by the candidate. The file for obtaining the scholarship of excellence is subsequently submitted to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment. The deadline for submitting the files is June.

**10.3** All files submitted will be analysed by the University Scholarship Committee. The University Scholarship Committee nominates the competition winner, and the result is approved by the Executive Board. The results of the competition are displayed on the University's website. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are filed at the University Registrar within 48 hours from posting the Executive Board' Decision on the University's website. The settlement of appeals is the responsibility of the Executive Board, and the answer to the appeal will be displayed on the University's website within maximum 15 calendar days from the expiry of the period for filing the appeals.

**10.4** The files that accumulate at least 50 points will be taken into account, according to the criteria presented in Appendix 4.

## **11. PRIZE OF THE YEAR – ERASMUS+ MOBILITY SCHOLARSHIP**

**11.1** The programme "PRIZE OF THE YEAR. ERASMUS + "(PA-MERAS) MOBILITY launched for the students of Transilvania University of Brasov, regardless of the cycle of studies, has the following objectives:

- to promote and support the Erasmus + Mobility Programme among the students of Transilvania University of Brasov;
- to raise the quality of the students' professional results during the study mobility period;
- formation of a group of Erasmus + students that will contribute to increasing the quality of university education.

**11.2** Within the programme, the student of Transilvania University of Brasov who achieved the most efficient Erasmus + mobility is awarded the Prize.

**11.3** The Prize of the Year Award - Erasmus + mobility, to the amount of minimum 500 RON, in a single instalment, is awarded by competition at the beginning of each academic year based on the professional results obtained by the students during the Erasmus + mobility during the previous academic year. The scholarship amount can be changed before the launch of the competition at the proposal of the Executive Board and with the approval of the Senate.

**11.4** The students from Transilvania University of Brasov are eligible for the scholarship if they:



- completed an Erasmus + mobility of study / practical placement during the previous academic year (complete file);
- fulfilled the contractual obligations of mobility;
- submitted the application file within the time-limit set by the calendar of PA-MERAS programme.

**11.5** The application file for Prize of the Year - Erasmus + Mobility scholarship includes:

- 1) a mobility essay of maximum two pages, highlighting some special achievements obtained during the mobility;
- 2) a letter of recommendation from a representative of the host university / institution;
- 3) a letter of recommendation from the Erasmus + coordinator at the faculty / department level;
- 4) a representative photograph during the mobility.

**11.6** The application files are submitted to the Registrar of Transilvania University, in a sealed envelope mentioning the name of the candidate and the faculty, within the time-limit set by the calendar of PA-MERAS programme. The calendar of PA-MERAS programme is approved by the University's Executive Board and is displayed on the University's website.

**11.7** The selection criterion is the quality of the documents in the application file. The prize-winner is selected by ranking the candidates based on the content of the documents submitted in the file by a committee composed of Erasmus + coordinators (at the institutional level and at the level of the faculties / departments) chosen so as not to be in conflict of interests with any of the students enrolled in the competition. The Selection Committee and, where appropriate, the Commission for Appeals, are appointed by the Erasmus + programme Management Committee.

**11.8** The result of the competition is displayed on the University's website. The appeals are submitted to the Erasmus + Office within 24 hours (one working day) after the competition result is displayed and they refer only to procedural defects. In order to analyse the possible appeals, a Commission for Appeals consisting of 3 members belonging to the Committee for Management of Erasmus + programme is set up.

## **12. "WE DEVELOP THE UNIVERSITY" SCHOLARSHIPS and "BE CENTRAL!" SCHOLARSHIPS**

**12.1** *We Develop the University* Scholarships and *Be Central* Scholarships, financed from the own revenues of Transilvania University of Brasov, are granted in accordance with Art. 7 of these Regulations, according to the methodology described in Appendix 1, section C, art. 5.16-5.23.

## **13. "VALEDICTORIAN" SCHOLARSHIPS**

**13.1** The *Valedictorian* scholarships are granted to the full-time students who obtain the highest multi-year average grade within the graduated Bachelor's degree programme. The grades at the graduation exam / diploma project are not taken into account. The scholarships are granted in a single instalment, in a festive setting, in the second half of June, every year.



**SCORE FOR OBTAINING THE SCIENTIFIC PERFORMANCE SCHOLARSHIPS****I.1. Awards for professional competitions, research activity and published works****I.1.1 Awards for professional competitions**

## National/international

1 <sup>st</sup> Prize	40 points
2 <sup>nd</sup> Prize	30 points
3 <sup>rd</sup> Prize	20 points
Mention	10 points

## Local

1 <sup>st</sup> Prize	20 points
2 <sup>nd</sup> Prize I	15 points
3 <sup>rd</sup> Prize	10 points
Mention	5 points

I.1.2 Papers published in specialized journals from abroad 50 points

I.1.3 Papers published in specialized journals in the country 30 points

I.1.4 Papers presented and published in volumes of conference proceeding abroad 25 points

I.1.5 Papers presented and published in volumes of conference proceedings  
in the country 15 points

I.1.6 Published books 30 points

I.1.7 Contract of scientific research -as director 60 points

I.1.8 Contract of scientific research - as member 30 points

**I.2. Organization of scientific events and scholarships obtained through competition**

I.2.1 Organization of international scientific events 30 points

I.2.2 Organization of national scientific events 20 points

I.2.3 Organization of local scientific events 10 points

I.2.4 Scholarship abroad obtained through competition 40 points

**I.3. Candidate's average grade in the previous year**

9.50 - 9.60 20 points

9.61 - 9.80 30 points

9.81 - 10 40 points



## SCORE FOR OBTAINING SPECIAL SCHOLARSHIPS

### A. Special scholarships for outstanding cultural - artistic performances

#### I.1. Awards for professional competitions; research activity and published works

##### I.1.1 Prizes for artistic cultural competitions

###### International

1 <sup>st</sup> Prize	60 points
2 <sup>nd</sup> Prize	50 points
3 <sup>rd</sup> Prize	40 points
Mention	20 points

###### National

1 <sup>st</sup> Prize	40 points
2 <sup>nd</sup> Prize	30 points
3 <sup>rd</sup> Prize	20 points
Mention	10 points

###### Local

1 <sup>st</sup> Prize	30 points
2 <sup>nd</sup> Prize	20 points
3 <sup>rd</sup> Prize	10 points
Mention	5 points

##### I.1.2 Publication in a journals or volume of literary creation (essay, poetry, sketch, etc.)

International	50 points
National	30 points
Local	20 points

##### I.1.3 Participation in cultural activities

International	50 points
National	30 points
Local	20 points

#### I.2. Organization of cultural events and scholarships obtained through competition

I.2.1 Organization of international cultural events	30 points
I.2.2 Organization of national cultural events	20 points
I.2.3 Organization of local cultural events	10 points
I.2.4 Scholarship abroad obtained through competition (other than those granted by UNITBV)	40 points

### Special scholarships for outstanding sports performance

#### II.1. Awards for sports competitions

##### II.1.1 Awards for sports competitions

###### International

1 <sup>st</sup> Prize	60 points
2 <sup>nd</sup> Prize	50 points
3 <sup>rd</sup> Prize	40 points
Mention	20 points

###### National

1 <sup>st</sup> Prize	40 points
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	2 <sup>nd</sup> Prize	30 points
	3 <sup>rd</sup> Prize	20 points
	Mention	10 points
Local		
	1 <sup>st</sup> Prize	30 points
	2 <sup>nd</sup> Prize	20 points
	3 <sup>rd</sup> Prize	10 points
	Mention	5 points
<b>II.2. Organization of sporting events and scholarships obtained through competition</b>		
II.2.1	Organization of international sporting events	30 points
II.2.2	Organization of national sporting events	20 points
II.2.3	Organization of local sporting events	10 points
II.2.4	Scholarship abroad obtained through competition (other than those granted by UNITBV)	40 points
<b>II.3.</b>	<b>Component of national teams</b>	50 points
<b>II.4.</b>	<b>Component of the division teams</b>	
	Division A	40 points
	Division B	30 points
	Other divisions	20 points
<b>B. Special scholarships for involvement in extracurricular and volunteering activities</b>		
III.1.	Member of a research group / student circle	30 points
III.2.	Participation in extracurricular training sessions (trainings, courses, summer schools)	10 points
III.3.	Activities for the benefit of the university community:	
	- Active member in student organizations	
	international	20 points
	national	10 points
	in the university	5 points
	- Member of the Senate or Faculty Council	5 points
III.4.	Voluntary activities for the benefit of UNITBV (editing and writing of University journals / brochures, Radio-campus, member in the organizing committees of the UNITBV events, etc.)	5 points
III.5.	Volunteering activities for the benefit of the community	5 points



**Criteria for obtaining *TRANSILVANIA* Excellence Scholarship**

- 1.1. Invention / innovation patent – 100 points;
- 1.2. Awards for national or international professional competitions (1<sup>st</sup> prize – 50 points, 2<sup>nd</sup> prize – 40 points, 3<sup>rd</sup> prize – 30 points, mention – 20 points);
- 1.3. Prizes obtained at a national or international artistic cultural competition (1<sup>st</sup> prize – 50 points, 2<sup>nd</sup> prize – 40 points, 3<sup>rd</sup> prize – 30 points, mention – 20 points);
- 1.4. Participation in prestigious national or international cultural events (individually or collectively- 20 points/event);
- 1.5. Participation in international competitions (World, Olympic, European, Balkan – 20 points/competition);
- 1.6. 1st place obtained at national championships other than the university's – 40 points;
- 1.7. Papers published in ISI journals with SRI – 100 points/paper first author, 70 points/paper co-author;
- 1.8. Awards individually obtained at scientific, cultural-artistic or sporting events, at international level (1<sup>st</sup> prize – 50 points, 2<sup>nd</sup> prize – 40 points, 3<sup>rd</sup> prize – 30 points);
- 1.9. Awards individually obtained at scientific, cultural-artistic or sporting events, at national level (1<sup>st</sup> prize – 30 points, 2<sup>nd</sup> prize – 20 points, 3<sup>rd</sup> prize – 10 points);
- 1.10. Participation with paper in specialized conferences – 20 points.