



METHODOLOGY

on the organization and conduct of the admission competition to the psychopedagogical training programmes for the didactic profession, within the Department for Training Teacher, Transilvania University of Braşov

1. General provisions

1.1. This Methodology establishes the organization and conduct of the admission competition to the psychopedagogical training programmes, with a view to certifying the skills for the didactic profession, within the Department for Teacher Training (D.P.P.D.) under the Faculty of Psychology and Education Sciences, Transilvania University of Braşov.

1.2. This Methodology abides by the statutory legislation: Law of Higher Education no. 199/2023; Teaching Personnel's Statute (Law no. 128/1997); Order of the Minister of Education, Research, Youth and Sport (OMECTS) no. 5561/07.10.2011 on the approval of the Methodology for the Pre-university Teaching Personnel's Continuing Training, with subsequent amendments; Order of the Minister of National Education and Scientific Research (OMENCS) no. 5386/30.09.2016 on the amendment of the Methodology for the Pre-university Teaching Personnel Continuing Training, as approved through OMENCTS no. 5561/2011; Order of the Minister of National Education (OMEN) no. 3850/02.05.2017 on the approval of the Framework-Methodology for the Organization of Psychopedagogical Training Programmes within Accredited Higher Education Institutions, with a view to Certifying the Skills for the Didactic Profession; OMEN no. 4129/16.07.2018 on the amendment of the Appendix to OMEN no. 3850/2017 on the approval of the Framework-Methodology for the Organization of Psychopedagogical Training Programmes within Accredited Higher Education Institutions, with a view to Certifying the Skills for the Didactic Profession; OMEN 4139/29.06.2022 on the approval of the Framework-Methodology for the Organization of Psychopedagogical Training Programmes, aimed at the Certification of the Didactic Profession Skills by the Relevant Departments within Accredited Higher Education Institutions (D.P.P.D.); Charter of Transilvania University of Braşov.

1.3. This Admission Methodology complies with the Methodology for the Organization and Conduct of the Admission Competition to Transilvania University of Braşov in all Bachelor's and Master's Educational Cycles, and with the Regulations on the Organization and Conduct of the Psychopedagogical Training Programmes for the Didactic Profession and of the Teaching Personnel's Continuing Professional Training and Development Programmes within the Department for Teacher Training of Transilvania University of Braşov.

1.4. The psychopedagogical training programmes are organised by the Department for Teacher Training, they certify the didactic skills and may be attended during the bachelor's and master's studies in the same field, or at postgraduate level, within higher education institutions accredited in this regard.

1.5. The skills for the didactic profession may be certified at two levels:



- (a) first level (initial) - which gives the graduates of higher education the right to fill didactic positions in nursery, preschool, primary, middle, secondary, lower secondary or vocational schools, provided that they accumulate a minimum of 30 transferable credits from the psycho-pedagogical training programme;
- (b) second level (advanced) - which gives the graduates of higher education the right to fill didactic positions at all levels of pre-university education, subject to the cumulative fulfilment of two conditions:
 - i. to accumulate a minimum of 60 transferable credits from the psychopedagogical training programme, obtained by summing up the 30 credits from the first level and the 30 credits from the second level;
 - ii. to have graduated from one of the following categories of studies:
 - master's studies, in the same fundamental field, corresponding to the major of the bachelor's degree;
 - long-term academic studies;
 - postgraduate programme spanning over at least one and a half years, or providing a minimum of 90 credits;
 - professional reconversion programme for the acquisition of a new specialization, completed after graduating from the master's studies or the long-term academic studies.

1.6. (1) The psychopedagogical training programmes offered by D.P.P.D. are organised only in the full-time form of education, even the programmes offered as postgraduate courses.

(2) The didactic activities set out in the educational plans are organised according to study groups, respectively course series, as well as seminar, laboratory and pedagogical practice groups, under the applicable rules and regulations.

(3) The students in the distance learning (ID) and part-time (IFR) forms of education may attend the psychopedagogical training programme in the full-time form of education, together with the study groups set up in the full-time education, within the bachelor's field and the study programme where the student is enrolled. The ID and IFR student's rights and obligations regarding the completion of the study programme are the same as the full-time student's.

(4) The psychopedagogical training programmes aimed at certifying the skills for the didactic profession at postgraduate level are authorised through Order of the Rector of Transilvania University of Braşov, based on the Executive Board's approval.

(5) As regards the psychopedagogical training programmes organised as postgraduate courses, the academic disciplines and didactic activities in the educational plans are covered in distinctly established study groups.

1.7. (1) The psychopedagogical training programmes may be organised on a state-budgeted or self-financing basis, in accordance with the provisions of the Framework-Methodology for the Organization of Psychopedagogical Training Programmes, with a view to Certifying the Skills for the Didactic Profession, under the applicable statutory legislation.

(2) The student's tuition status in the psychopedagogical training programme is the same as within the bachelor's or master's studies where s/he is enrolled. The maintenance or, as applicable, change of his/her status as a state-budgeted and, respectively, self-financing student, is established in early each academic year, according to his/her status within the bachelor's or master's studies during that year of study.

(3) The students in the part-time (IFR) and distance-learning (ID) form of education may only attend the psychopedagogical training programme on a self-financing basis.

(4) The psychopedagogical training programmes at postgraduate level may only be attended on a self-financing basis.

(5) The amount of the annual tuition fees for the psychopedagogical training programmes is established every year by the University Senate, at the proposal of D.P.P.D.

1.8. The admission to psychopedagogical training programmes strictly observes the limit of places approved through Minister's Order, under the applicable statutory legislation.



1.9. The rights and obligations of the student (trainee) enrolled in the psychopedagogical study programme, as well as his/her relations with Transilvania University of Braşov are set out in the addendum to the Contract of Tuition concluded with him/her, as regards the students enrolled in the first and second levels, full-time education, and in the Contract of Academic Studies, as regards the trainees enrolled on a postgraduate basis.

2. Applicants

2.1. The applicants for the first educational cycle, bachelor's studies, are high school graduates with a baccalaureate diploma or the equivalent thereof. The applicants for the second educational cycle, master's studies, are graduates with a bachelor's diploma, or the equivalent thereof, of the bachelor's educational cycle (cf. L288/2004), but also graduates with a bachelor's diploma, or the equivalent thereof, of the long-term academic studies (cf. L84/1995).

2.2. The Romanian citizens who have completed their studies abroad shall submit, upon admission, the Certificate of Equivalence for the Baccalaureate Diploma issued by the National Centre for the Recognition and Equivalence of Diplomas (CNRED) (<http://www.cnred.edu.ro>).

2.3. Citizens of the European Union, the European Economic Area and the Swiss Confederation may apply under the same legal terms as the Romanian citizens, even in terms of tuition fees. Prior to their registration, these candidates will submit the file for the recognition of the studies completed abroad, as per the applicable rules and regulations (under the terms set out in the Methodology for Admission to UNITBV).

2.4. Third-country nationals may apply as well, subject to compliance with the applicable statutory provisions.

2.5. Romanians everywhere may also apply (under the terms set out in the Methodology for Admission to UNITBV).

2.6. The students and other trainees majoring in UNITBV's accredited fields of study may apply for admission to psychopedagogical training programmes.

2.7. The graduate students and the trainees attending or having completed the master's studies in the same field as the bachelor's degree may apply for admission to the second-level psychopedagogical training programmes.

3. Applicant registration

3.1. The students and higher-education graduates pursuing the certification for the didactic profession in the field of their bachelor's degree may apply for the psychopedagogical training programmes.

3.2. The admission to psychopedagogical training programmes is based on a structured interview (Appendix 1) and on the average grade obtained by the applicants in one of the following situations:

- (a) the admission average grade to the UNITBV bachelor's study programme, full-time, part-time and distance-learning forms of education (as regards the applicants for the first-level psychopedagogical training programme),
- (b) the admission average grade to the UNITBV master's study programme (for the advanced, second-level psychopedagogical training programme), full-time form of education;
- (c) the average grade of the undergraduate student years, as regards the higher-education graduates, for the first level (initial) programme, only at postgraduate level, full-time form of education;
- (d) the average grade of the graduate student years, for the second level (advanced) programme, only at postgraduate level, full-time form of education;



- (e) Enrolment in the second level is conditional on the applicant's having passed the first one, prior to applying for the second.

3.3. The evaluation of the interview test rests with a committee appointed by the Faculty Dean, which will issue a pass/fail qualifier.

3.4. The file of application for the first-level psychopedagogical training programmes includes, as appropriate, the following:

- (a) personal identification documents, in copy, as well as the deed poll or other proof of name change, if the name entered on the study documents no longer coincides with the one in the identity document;
- (b) certificate of enrolment issued by the higher education institution where the applicant attends the study programme, if this institution differs from the one which organises the psychopedagogical training programme, in case s/he attends the latter programme as a student;
- (c) as regards the graduates, the study document appropriate to the level of education under which they are enrolled, in a copy certified as "true to the original" by the institution organising the psychopedagogical training programme;
- (d) the transcript/diploma supplement appropriate to the level of education under which they are enrolled, or any other study document attesting to the academic path, in a copy certified as "true to the original" by the institution organising the psychopedagogical training programme;
- (e) the certificate of equivalence or recognition for the bachelor's degrees obtained abroad by the citizens of the European Union, the European Economic Area and the Swiss Confederation, issued by the National Centre for the Recognition and Equivalence of Diplomas (CNRED), which enables the admission, in a copy certified as "true to the original" by the institution organising the psychopedagogical training programme;
- (f) letter of acceptance to studies for the third-country nationals who apply for enrolment to the psychopedagogical training programme on a postgraduate basis;
- (g) the C1-level linguistic proficiency certificate, issued by the accredited education institutions organising the Romanian language preparatory course, as regards the applicants to the pedagogical training programmes taught in Romanian who do not submit study documents issued by education establishments/institutions in Romania or abroad that teach in Romanian;
- (h) the medical certificate attesting that the person about to be enrolled for studies does not suffer from contagious diseases or other conditions incompatible with the future profession.

3.5. The file of application for the second-level psychopedagogical training programmes contains, in addition to the documents in par. 3.4, as applicable, the following:

- (a) documentary evidence for the graduation of the first-level psychopedagogical training programme, or for the fulfilment of the prerequisite referring to the first-level psychopedagogical training, in compliance with the applicable legislation;
- (b) the master's diploma in the field of the bachelor's degree, with the transcript of records/diploma supplement appended thereto, both of them in a copy certified as "true to the original" by the institution organising the training programme;
- (c) the certificate of equivalence or recognition for the master's diplomas obtained abroad by the citizens of the European Union, the European Economic Area and the Swiss Confederation, issued by the National Centre for the Recognition and Equivalence of Diplomas (CNRED), which enables the admission, in a copy certified as "true to the original" by the institution organising the psychopedagogical training programme.

3.6. As regards all applicants for the second-level psychopedagogical training programmes who completed various psychopedagogical training programmes abroad, Transilvania University of Braşov will analyse the completed training programmes, assess their curricula, and ask in writing the National Centre for the Recognition and Equivalence of Diplomas to proceed to the total or partial recognition/equivalence of the completed first-level psychopedagogical training programme.



4. Conduct of the admission competitions

4.1. The places for the first- and second-level psychopedagogical training programmes are assigned as per the number of places approved through Minister's Order, considering the following criteria:

- (i) direct proportion to the number of applicants enrolled in study programmes;
- (ii) priority of the study programmes that explicitly provide training for the didactic career;

4.2. The applicants' general average grades in the admission competition apply for establishing the ranking order only within the faculty they are enrolled in, as mentioned in the application form.

- (i) in the event of several candidates with an equal average grade for the initially allocated last place, the tie break abides by the DPPD Admission Committee's criteria, namely:

As regards the first level, in case of equal average grades, the tiebreaker is:

1. The grade obtained in Romanian Language and Literature, test Ea) – written test
2. The grade obtained in the compulsory test of the major, test Ec)
3. The grade obtained in the elective test of the major and specialization, test Ed)

Tiebreakers in case of equal average grades, as regards the second level:

1. The average grades of the study years during the bachelor's educational cycle
2. The grade obtained in the defence of the diploma project/bachelor's thesis.

4.3. The tiebreakers will be displayed on the DPPD Admission Committee's notice boards and on DPPD's webpage.

- (ii) If, under all tiebreaking criteria, the scores are equal, the DPPD Admission Committee will proceed to ranking these applicants according to their annual averages at the end of every high school year, in descending order (12th grade, 11th grade, 10th grade, 9th grade); and respectively, as regards the applicants for the second level, according to the average grades of each undergraduate year, in descending order (4th year, where applicable, 3rd year, 2nd year, 1st year).

This information will be requested from the applicants upon ascertaining the need for such additional criteria, within the admission stages.

5. Admission competition calendar

5.1. The competition for admission to the first and second levels of the psychopedagogical training programmes, organised in parallel with the trainee's bachelor's/master's studies, takes place in two sessions, according to the Methodology for Admission to Transilvania University of Braşov. The admission stages, during each cycle, are detailed in UNITBV's admission calendar, approved every year by the University Senate. The calendar is published on the webpage of DPPD.

5.2. The competition for admission to the first and second levels of the psychopedagogical training programme, on a postgraduate basis, is organised in a single session, during the month of September of the academic year.

6. Registration for the admission competition

6.1. The registration for the competition of admission to the psychopedagogical training programmes of DPPD, in parallel with the bachelor's or master's studies is made exclusively online on UNITBV's platform dedicated to the admission competition (<https://admitere.unitbv.ro/>), by accessing the relevant UNITBV accounts, for the July session. As regards the September session, the registration for the competition of admission to the psychopedagogical training programmes organised by DPPD, in parallel with the bachelor's, respectively master's studies, is made both online and physically, at the headquarters of DPPD, within UNITBV.



6.2. The registration for the admission competition is made personally, based on the identity card/passport, personal identification data and the other information referred to in art. 3.4 and 3.5 hereof, available on the platform of admission to the psychopedagogical training programmes offered by DPPD. The registration for the admission competition may also be made, on the applicant's behalf, by another person, based on a power of attorney to be uploaded on the admission platform, under the section dedicated to the necessary documents.

6.3. The candidate's launch of the online registration process, by creating an account on the platform and entering his/her personal identification data implies consent to having these data processed by UNITBV and to being periodically informed about UNITBV's admission competition, educational offer and services.

6.4. The online registration process will end successfully upon validation of the file by the admission committee, following its verification, if it has been fully and properly uploaded to the admission platform.

6.5. The applicants for the first and second levels of the psychopedagogical training programmes, organised on a postgraduate basis, shall lodge with DPPD, at its headquarters, all necessary documents for the admission process, in original, according to the admission schedule, as per the provisions hereof.

7. Admission competition

7.1. The competition of admission to the psychopedagogical training programmes, aimed at certifying the skills for the first and second levels of the didactic profession, full-time form of education, organised in parallel with the applicant's bachelor's and respectively master's studies, takes place online, based on the structured interview (Appendix 1) and on the average grade of admission to the study programme, as per art 3.2. hereof.

7.2. The answers to the interview test shall be uploaded by the candidate to the online admission platform, together with the documents in the application file, as provided for in articles 3.4 and 3.5 of this Methodology.

7.3. The competition of admission to the psychopedagogical training programmes, aimed at certifying the skills for the first and second levels of the didactic profession, on a postgraduate basis, as regards the applicants who completed the bachelor's studies, respectively the master's (if pursuing the second level and already holding the certificate for the first level of psychopedagogical training), takes place physically, based on a structured interview and on the graduation average grade of the bachelor's educational cycle (as regards the applicants for the first level, on a postgraduate basis), respectively the master's degree (as regards the applicants for the second level, on a postgraduate basis), pursuant to art. 3.2. hereof.

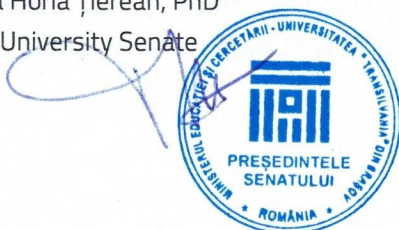
7.4. The competition of admission to the psychopedagogical training programmes, for the first and second levels, on both a full-time and a postgraduate basis, is conducted in Romanian.

8. Final provisions

8.1. This Methodology shall take effect from the date of its approval by the Senate of Transilvania University of Braşov.

This Methodology was discussed and approved in the meeting of the Senate of Transilvania University of Braşov on 24.06.2026.

Prof. Eng. Mircea Horia Țierean, PhD
President of the University Senate



STRUCTURE OF THE INTERVIEW FOR ADMISSION TO THE PSYCHOPEDAGOGICAL TRAINING PROGRAMME, WITH A VIEW TO CERTIFYING THE SKILLS FOR THE DIDACTIC PROFESSION (First and second levels)

The admission to the psychopedagogical training programme is based on a structured interview, pursuant to art. 3.2 in the *Methodology for the Organization and Conduct of the Admission Competition to the Psychopedagogical Training Programmes for the Didactic Profession and to the Teaching Personnel's Continuing Professional Training and Development Programmes*, under the Department for Teacher Training, within Transilvania University of Braşov.

A. Assignment

Justify your choice of the didactic career, using the following structural requirements:

- Self-presentation;
- Substantiated presentation of the reasons for the choice of the didactic career;
- The applicant's presentation of the strengths, traits and skills that s/he considers as recommending him/her for the didactic career;
- Statement of his/her career (professional development) goals, in the short term (1 year), medium term (3 years) and long term (5 years).

B. Test assessment criteria:	10 pct.
■ Content:	9 pct.
• presentation of the most relevant autobiographical data (studies, professional background);	1 pct.
• the applicant's substantiated specification of at least three pertinent reasons for his/her choice of a career in education;	3 pct.
• the applicant's mention of the relevant qualities (traits, skills) that s/he considers as recommending him/her for the didactic career;	1 pct.
• statement of at least one career/professional development goal for each of the three terms: short, medium and long, along with the presentation of his/her view on the significance and importance of psychopedagogical training;	3 pct.
• clear expression of ideas (well-organised, coherent speech; logical succession of ideas);	0.5 pct.
• analysis and argumentation skills (logical succession of ideas and their defence with convincingly stated reasons);	0.35 pct.
• the personal touch of the presentation	0.15 pct.

- One point is awarded by default

